



SUBCONTRACTOR PRE-QUALIFICATION CHECKLIST

The following information is required by M. Mitchell Group, LLC in order to qualify your bid and/or enter into a Contract Agreement:

- Completed Subcontractor Pre-Qualification Form
- W-9
- Copy of your State's Contractor License
- Business License(s)
- Safety Manual
- Certificates of Insurance evidencing your coverage for:
 - General Liability
 - Workers Compensation
 - Auto Liability
- Audited Year-End Financials (only when requested by MMG)

The timely return of this information will enable us to move forward in developing our business relationship. Please contact the M. Mitchell Group if you have any questions, do not qualify or choose not to complete the pre-qualification form.

Return only if this packet contains **ALL** of the required information.

Thank you

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